



Access to Learning Grant

Applications to our access to learning scheme are made via the application form within this document. The form is provided to those who are seeking financial assistance towards learning. You will be required to upload supporting documents to support your application.

You can apply for support to help remove barriers to accessing music education for children and young people aged 5-18 years. Some examples of the different types of help that can be given are listed via our website. The list is not exhaustive, if you are unsure, then please ask us in advance of your application by emailing cm@cambridgeshire.gov.uk.

You can apply on behalf of children in your close family, or in the case of an organisation on behalf of a number of children where they meet the criteria. Organisations must enclose a copy of their own remissions policy with the application.

What types of activity might be eligible?

- **Support for instrumental and vocal tuition where the child/family's financial situation would otherwise prevent their taking up an opportunity that their peers can access** – within a school situation this cannot include FSM (Free School Meals) or LAC (Looked After Children) children as they should already be able to access financial support via their school. For opportunities outside of school provision applications can be made on behalf of all children.
- **Access to instrument provision:** We can help with the costs of instrument loan but not purchase.
- **Access to ensemble membership:** Enabling young people to join a regular music-making group.
- **Access to workshops and projects:** enabling young people to take part in activities to support and extend their learning
- **Adaptations and equipment to support SEN access:** help where needed for adjustments to equipment or support for SEN students to access learning opportunities

- **Advanced musician development:** - help for young people identified as gifted and talented or working at advanced learning levels needing additional help to develop further.

Criteria for Making Applications

If you are uncertain whether you can apply, please discuss it with us before applying. The following list is indicative but not exhaustive.

You can apply:

- If the child(ren) concerned are resident in Cambridgeshire or are attending a school in Cambridgeshire
- If the need you are identifying is necessary for musical development
- For activities that take place outside of Cambridgeshire only if comparable opportunities are not available within the county
- For financial or transportation support on provision of appropriate evidence relating to the need
- If you accept that information will be discussed where appropriate with schools and education professionals

You cannot apply:

- For financial costs where you have sufficient disposable income to make choices between different opportunities for your young people
- To cover any statutory obligations by organisations
- To remove responsibilities in transporting children if you have the means to do so
- For the purchase of instruments however loan costs of an instrument are eligible
- if you are unwilling to provide evidence of need

Matched Funding Requirements

Normally requests for help will demonstrate a level of contribution from families themselves or schools/organisations in partnership with families. It is rare that the hub will support more than 66% of the overall cost although every situation is considered individually. More normally the hub provides 50% of costs in partnership with a parent or 33% of costs in partnership with schools and parents. In case of any overspend once a project is agreed the hub will not provide further funding and any difference is the responsibility of the applicant. In case of an underspend the hub may adjust the final payment or future application accordingly. Applications are usually made for amounts between £100 and £2000. Please contact us if you want to apply for higher amounts of support.

If you have any questions or would like to discuss your application, please call 01480 373500 or email cm@cambridgeshire.gov.uk

Application Form

Section A - General Info

Your Name*

Your Organisation (if relevant)

Please leave your profile name in this field if an organisation name is not relevant

In what capacity are you making this application? *

Lead partner contact address *

Lead partner contact telephone number*

Lead partner email address

Tick if participants will be able to undertake an Arts Award as part of this project

School applicants must upload a remissions policy in support of their application.
Please tick to confirm you have done this

All applicants have the opportunity to send/attach additional documents such as letters of support from music teachers, grade reports or assessments of need.

Who will be providing the activity for which support is required? *

Please provide your answer in under 100 characters.

Section B - Project

When does your project activity start? *

This should typically be at least 3 weeks after the date of application and allow longer for complex projects

How often will your activity take place? *

When does your project activity finish? *

What support have you identified that this application is going to address and why is that necessary? *

Please provide your answer in under 2,500 characters.

What are you going to do or is going to be provided? *

You can upload further information if required on the documents tab. Please provide your answer in under 2,500 characters.

How many children and young people will be involved in your project? *

Please enter a numeric character only

Where will your activity take place? *

Please list all locations. Please provide your answer in under 200 characters.

What ages or Key Stages of young people will be involved in your project? *

Early Years (Under 5s)

KS1 (5-7yrs)

KS2 (7-11yrs)

KS3 (11-14 yrs)

KS4 (14-16 yrs)

KS5 (16-18yrs)

Adults (18+)

Will any of your participants have Special Educational Needs?

Yes No

Will any of your participants be eligible for Free School Meals?

Yes No

Will any of your participants be Looked After Children?

Yes No

You must attach supporting documents containing the names and dates of birth of all children and young people who will benefit from this support. Tick to confirm that you have done so.

At the end of your project how will you sustain the activity in the future? *

Please provide your answer in under 2,500 characters.

Section C - Finance

Are you applying for more than £1,000?

If YES please attach a detailed budget as part of your supporting documentation.

Simple budget expenditure detail. Provide information about tuition rates, number of session, instrument or equipment loan and relevant membership costs.

Please provide your answer in under 2,500 characters.

Simple budget total expenditure (£)

Please enter a numeric value e.g. 5000.

Simple budget income detail. Provide detail of the cash contribution you will make towards the cost of the project and any other cash contributions.

Please remember that you cannot include income that is applicable to already funded posts or resources. Please provide your answer in under 2,500 characters.

Simple budget income total (£)

Please enter a numeric value e.g. 5000.

Amount requested from Cambridgeshire Music Partnership (difference between expenditure and income from other sources).

“In kind” contributions cannot count as a cash contribution but are taken into account by the hub when making decisions about budgets.

Please provide your answer in under 500 characters